

External Job Posting:
Community School Integration Worker
(Encompass Learning)

AGENCY OVERVIEW:

Carizon Family and Community Services specializes in children's mental health, youth engagement and development, family violence services, individual and family counselling, parental support and education, credit counselling, workplace resilience, settlement support and community wellness.

POSITION OVERVIEW:

The Community School Integration Worker will coordinate the relationships between Carizon's Section 23 school (Encompass Learning) and our referring community schools to support the successful integration and reintegration of students between the schools. They will be a member of the Encompass Learning team supervised by the Supervisor of Encompass Learning.

This is a full-time contract position from August 20, 2018 until June 30, 2019.

RESPONSIBILITIES:

- Assist each community school to establish a plan to maintain an ongoing relationship with the children attending the Encompass Learning program and coordinate ongoing visits and experiences for children within their community school
- Represent Carizon at various meetings with school board representatives, with teachers and administrators at various community schools
- Coordinate the transition plans for all children in the Encompass Learning Program
- Support each child's transitions through arranging and attending school visits, organizing meetings with teachers and community school staff and providing strategies and resources to support their understanding of the child and how they can assist the child in sustaining the progress made at Carizon
- Organize and oversee transition plans and integration and reintegration visits for Encompass Learning students with their Encompass classroom workers
- Provide direct support and accompaniment to some Encompass Learning Students on their integration and reintegration visits
- Assist the Encompass Learning Supervisor, the Child and Family Therapists and the Intake Clinicians in the selection, orientation and welcoming of children and family members into the Encompass Learning program
- Build trusting and therapeutic relationships with children and their families that promote wellness, build skills and draw upon individual strengths to help each youth do his or her best
- Research and identify best practices for school integration work and work with the Encompass Learning Supervisor, the school boards and the community schools to implement these in the program
- Approach all work for and with children from a family-centred approach
- Seek opportunities to engage each children's strengths to build their skills and strategies for future
- Work collaboratively as a member of the multi-disciplinary team, respecting the role and expertise of each member
- Ensure the completion of all relevant documentation meeting deadlines and ensuring documentation provides all relevant information to inform the children's treatment plans and their transition plans
- Develop a positive relationship with every student, thus strengthening the positive transition the student can make reintegrating to their community school.
- Work closely with the treatment team to ensure the child's transition plan is incorporated into their treatment intervention plan
- Work in collaboration with the child/family and the teams to address any anticipated challenges related to the transition plan and make modifications/provide additional support as required
- Attend all treatment conferences to formalize the transition plan
- To always perform work safely and in compliance with the Occupational Health and Safety Act (OHSA)

REQUIRED CREDENTIALS:

- Degree or college diploma in child and youth work or a related field
- At least three years of experience providing direct service to children in a Section 23 school setting
- Experience and knowledge of the school system
- Demonstrated ability to effectively collaborate within a multidisciplinary team and/or community schools and other service providers
- Demonstrated ability to effectively tailor interventions and strategies to individual children’s strengths and needs
- Demonstrated ability to model and coach others to effectively implement strategies with children
- Excellent communication skills (both oral and written)
- Exceptional organizational skills and ability to work in an environment where juggling multiple demands and priorities is the norm
- Proven experience working in a fast-paced environment and meeting deadlines
- Proven experience working independently on own responsibilities as well as within a broader team providing excellent customer service
- Excellent interpersonal and conflict management skills
- PMAB certification or equivalent
- Demonstrated computer skills, particularly with MS Word and e-mail
- Valid driver’s license and access to a reliable vehicle

HOW TO APPLY:

Interested applicants are invited to submit their resume (in confidence), before 4:00 p.m. on the last day of this posting to: Human Resources via email: hr@carizon.ca, quoting the competition number in the cover letter and email subject line. *We request that candidates please send their cover letter and resume together as one combined document (Word.doc, PDF etc.).*

**Carizon is an equal opportunity employer and supports workforce diversity. At Carizon, we believe that diversity enriches our performance, clients, services offered, the communities where we live and work, and the lives of our employees. Should you require accommodation during the recruitment process, please contact Human Resources (hr@carizon.ca). While we thank all applicants for their interest, only those candidates selected for an interview will be contacted.*

<u>SALARY:</u> As per SEIU collective agreement	<u>STATUS:</u> Contract, Full-time	<u>COMPETITION NUMBER:</u> 24-18 (SEIU-01)
<u>LOCATION:</u> 1855 Notre Dame Drive, St. Agatha	<u>HOURS OF WORK:</u> 35 hours per week	<u>POSTING PERIOD:</u> June 12-19, 2018
<u>EMPLOYEE GROUP:</u> SEIU Local 1.on	<u>SCHEDULE:</u> Weekdays	<u>START DATE:</u> August 20, 2018