

External Job Posting:

Youth Engagement Worker

AGENCY OVERVIEW:

Carizon Family and Community Services specializes in children's mental health, youth engagement and development, family violence services, individual and family counselling, parental support and education, credit counselling, workplace resilience, settlement support and community wellness.

POSITION OVERVIEW:

The role of **Youth Engagement Worker** will be to engage with young people in local neighbourhoods to ensure that they have the opportunities and support to shape and influence their community on family, neighbourhood and civic levels.

The over-reaching goals of this work is to:

- establish positive links with young people and promote active participation in their community
- work collaboratively with a range of organisations and stakeholders including schools, outreach workers, community centres and other youth serving partners
- using the 40 Developmental Assets Framework, identify youth assets, needs, opportunities, rights and responsibilities
- deliver training and capacity building opportunities and resources for young people
- raise public awareness on issues relevant to the community

As a Youth Engagement Worker you will support and facilitate young people to bring about social change and improve their quality of life. Engagement with young people will occur in a variety of settings including one to one, groups, or community-wide capacities.

There are two part-time contract positions available. The contract duration is approximately 3 months.

RESPONSIBILITIES:

- Support youth engagement and participation in the community
- Engage community youth in volunteering activities
- Foster and develop leadership of youth in the community
- Maintain open communication with community members, volunteers, partners and the community services team.
- Build relationships with community members and support relationship development between community members.
- Identify the needs and assets of the youth population.
- Planning, attending and coordinating meetings and events.
- General administrative duties including gathering program data and preparation of reports.
- Coordination and delivery of various recreational, capacity building and psycho-educational programs for youth
- Support the work of Carizon in other ways as required

REQUIRED CREDENTIALS:

- College Diploma (3 Year relevant program)
- 2-3 years of experience
- Ability to work independently within the community with limited supervision
- Knowledgeable and experienced in working and communicating with a very diverse population

- Excellent communication skills required which include: courtesy, tact, discretion, providing detailed explanations, mediation or guiding, problem solving, interpretation, negotiation, counselling and diplomacy
- Ability to interact effectively with external stakeholders such as community partners, program funders and other clients
- Ability to manage time pressures; deal with lack of control over outcomes and set boundaries with community members.
- Sensitive to the needs of clients and the culturally diverse communities served
- Demonstrated group work, conflict resolution, mediation and problem solving skills to support community programs
- Understanding of Youth Engagement principles and processes
- Group facilitation skills
- Program and facility coordination
- Advocacy and networking skills
- Excellent communication, interpersonal and team-building skills
- Good listening skills
- Research and report-writing skills and the ability to interpret or present data
- Knowledge and understanding of community and social issues
- A non-judgemental and positive attitude
- Creative thinking and problem-solving ability

HOW TO APPLY:

Interested applicants are invited to submit their resume (in confidence), before 4:00 p.m. on the last day of this posting to: Human Resources via email: hr@carizon.ca, quoting the competition number in the cover letter and email subject line. *We request that candidates please send their cover letter and resume together as one combined document (Word.doc, PDF etc.).*

**Carizon is an equal opportunity employer and supports workforce diversity. At Carizon, we believe that diversity enriches our performance, clients, services offered, the communities where we live and work, and the lives of our employees. Should you require accommodation during the recruitment process, please contact Human Resources (hr@carizon.ca). While we thank all applicants for their interest, only those candidates selected for an interview will be contacted.*

<u>SALARY:</u> Grade 4 \$18.73 to \$23.41 per hour	<u>STATUS:</u> Part-time Contract	<u>COMPETITION NUMBER:</u> 50-19 (NUC-48)
<u>LOCATION:</u> Kitchener/Waterloo	<u>HOURS OF WORK:</u> 10 hours/week	<u>POSTING PERIOD:</u> July 17-24, 2019
<u>EMPLOYEE GROUP:</u> Non-Union	<u>SCHEDULE:</u> TBD	<u>START DATE:</u> ASAP