



Greenway-Chaplin
Community Centre



Summer Employment Opportunities

POSITION: YouthForce Inspector

RATE: \$14.00 per hour

Carizon, House of Friendship, Greenway-Chaplin Community Centre, Kinbridge Community Association and Langs provide community based programming and services to a wide range of communities across the Region. Including recreation and social services, these organizations look to provide the best opportunities to build community, increase skills, and access the supports necessary to thrive in the place where their participants live. Serving communities from North Waterloo to South Cambridge, we currently support thousands of people across the region.

In the Summer of 2016, Carizon, House of Friendship, Greenway-Chaplin Community Centre, Kinbridge Community Association and Langs will launch the YouthForce program. Partnering to build community capacity, YouthForce will focus on employing young people in the months of July and August in various small scale labour jobs.

POSITION RESPONSIBILITIES

- Report and document any problems, incidents or unusual occurrences to supervisor in a timely manner.
- Provides relevant community feedback to manager and team.
- Participates on special projects, integrated teams or workgroups as assigned.
- Provides input on program planning decisions.
- Completes administrative forms, reports and statistical information as necessary.
- Completes final reports at the end of the work week and submits all forms, supplies and equipment issued as part of their work duties.
- Other related duties as assigned.

QUALIFICATIONS

- Knowledge of Waterloo Region Community Housing Communities.
- Community outreach experience.
- Familiarity with vulnerable/diverse communities.
- Knowledge of safety and hazards.
- Ability to maintain professionalism in high pressure situations.
- Ability to work in a diverse environment.
- Must have a current and clear police background check prior to commencing employment if engaging program participants below the age of 12 or from identified vulnerable groups.
- First Aid and second language an asset.
- Proven organizational, communication and interpersonal skills.

Email your resume (DOC or PDF) to hr@carizon.ca with the subject line: YouthForce

You are invited to attend panel interviews on Saturday June 11th between 10am and 2pm, at 235 King St E, Kitchener, 2nd floor. Please bring ID, SIN, references information (2-3 references).